**Reflection #4**

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**Work Location:** Seneca College (Center for Development of Open-Source Technology – CDOT)

**Format:**  Work from Home

Look Back - The headline

Elaborate - The story

Analyze - Unpacking on multiple parameters.

Revised approach - What can I do differently?

New Perspective - What did I learn?

**Look Back**: A bit lazy, off-track work when there is not a regular weekly meeting for my project.

**Elaborate**: The weekly meeting seems to run fine until the end where the semester ends, which means every project that is running in the team needs a wrap-up too, whether it is done, or need to continue to work on next semester. Since my project is new and only resume this semester after a while ago, the supervisor might not pay attention much and spend more time on the others project.

**Analyze**: The semester starts off with a weekly meeting to report the progress in last week, whether the task is achieved, goal is reached or there are any obstacles that need to be resolve on time to avoid standing on the same spot for too long. However, as the time goes on, those meeting is begin to get shorter, as I sometimes don’t have many things to report, like the research and experiment progress sometimes can take more than a week to go and then my supervisor is getting busy for wrapping with other project.

**Revised Approach**: I starting to understand that weekly meeting might be necessary to ensure the progress is tightly on schedule, but it is not always like that. Sometimes the meeting can be absent for a while, but I still must know what I should do next so when I do a report for those missing weeks, I can confident that I have the progress, or report on any obstacles that I solved.

**New Perspective**: Maybe I shouldn’t be relying on those report weekly as I have to work and report it. While weekly report isn’t mandatory, supervisor can suddenly request one and I have to provide what I have done in the past time. If there is nothing has been achieved, I still need to explain what stop me. If I didn’t do anything, I might have nothing to say.